
SEMINOLE COUNTY GOVERNMENT AGENDA MEMORANDUM

SUBJECT: Professional Services: PS-1074-06/TRJ - Professional Geotechnical Services and Construction Material Testing and Inspection

DEPARTMENT: Administrative Services

DIVISION: Purchasing and Contracts

AUTHORIZED BY: Frank Raymond

CONTACT: Bob Hunter

EXT: 7119

MOTION/RECOMMENDATION:

Approve an increase to the Board approved Estimated Annual Usage for PS-1074-06/TRJ - Professional Geotechnical Services and Construction Material Testing and Inspection Master Agreement by an additional \$100,000.00 per year.

County-wide

Ray Hooper

BACKGROUND:

PS-1074-06/TRJ provides soil and materials testing for various projects within Seminole County. On December 12, 2006, the Board awarded this work order based Master Agreement with a total Annual Estimated Usage of \$100,000.00 to Ardaman & Associates, Inc. of Orlando, Florida; Nodarse & Associates, Inc. of Winter Park, Florida; and Professional Service Industries, Inc. of Orlando, Florida.

This Master Agreement was intended to provide soil and materials testing for projects under both the Environmental Services Department and the Public Works Department. Staff had determined that the original estimated amount was not sufficient to include the high volume of capital projects under Environmental Services Program Management. On November 13, 2007, the Board approved a \$150,000.00 increase in the annual estimate, for a revised total Estimated Annual Usage Amount of \$250,000.00.

The Fleet & Facilities Management Division has also utilized services under this Master Agreement for various projects throughout the County. Within the current Agreement Period of February 1, 2008 through January 31, 2009, this usage has increased under larger construction projects such as the John E. Polk Correctional Facility Expansion. The Fleet & Facilities Management Division has recognized that their need for these types of services will continue for future vertical construction, renovation and parks projects.

The Fleet & Facilities Management Division, the PEI Division of Environmental Services, and the Engineering Division of Public Works have requested an increase of \$100,000.00 to the Estimated Annual Usage to allow for the expanded use of this Master Agreement by all three divisions to ensure the appropriate level of services are provided for future County construction projects. The following is the summary of the annual estimated cost of the agreement:

Original Board Approved Estimated Amount \$100,000.00

11/13/07 Board Approved Increase	\$150,000.00
Current Requested Increase per year	<u>\$100,000.00</u>
Revised Board Annual Estimated Amount	\$350,000.00

Authorization for the performance of services by Consultants under this Master Agreement shall be in the form of written Work Orders issued and executed by the County, and signed by the Consultants. The work and dollar amount for each Work Order shall be negotiated on an as-needed basis for the specific project, and funded within approved budget amounts.

STAFF RECOMMENDATION:

Staff recommends that the Board approve an increase to the Board approved Estimated Annual Usage for PS-1074-06/TRJ - Professional Geotechnical Services and Construction Material Testing and Inspection Master Agreement by an additional \$100,000.00 per year.

Additionally Reviewed By:

☐ County Attorney Review (Ann Colby)